



## Brantford Girls Hockey Association Position Descriptions

<b>Position Title:</b>	<b>Assistant Coach</b> (Representative and House League)
<b>Purpose of Position:</b>	To teach a variety of skills, both on and off ice, to supervise the players to create a safe, social and welcoming environment.  To follow the BGHA vision of following the Long-Term Athlete Development Program that is athlete centered, coach-led, and association supported.  <a href="https://bgha.ca/Public/Documents/Long_Term_Athlete_Development_2.1_compressed.pdf">https://bgha.ca/Public/Documents/Long_Term_Athlete_Development_2.1_compressed.pdf</a>
<b>Risk Level:</b>	High – working in close proximity with children, able to significantly influence the individual.
<b>Skills &amp; Qualifications</b>	<p>Skills</p> <ul style="list-style-type: none"> <li>▪ Ability to communicate in a highly effective manner with players, parents, coaching staff and members of the executive</li> <li>▪ Ability to effectively diffuse intense and sometimes hostile situations</li> <li>▪ Ability to instruct, motivate and lead players.</li> </ul> <p>Qualifications</p> <ul style="list-style-type: none"> <li>▪ National Coach Certification Program (NCCP) 1 or higher</li> </ul> <p>OWHA Coaching Requirements according to Division: <a href="https://bgha.ca/Public/Documents/OWHA_Coaching_Requirements.pdf">https://bgha.ca/Public/Documents/OWHA_Coaching_Requirements.pdf</a></p> <ul style="list-style-type: none"> <li>▪ Respect in Sports Certificate</li> <li>▪ Valid Police Record/Vulnerability Check</li> <li>▪ Gender Identity and Expression Certificate</li> </ul>
<b>Boundary &amp; Limitations</b>	<ul style="list-style-type: none"> <li>– The Assistant Coach is bound by the OWHA Code of Conduct and all rules, regulations, by-laws, articles and policies of the OWHA</li> <li>– The Assistant Coach is bound by the LLFHL/GHGHL and all rules, regulations, by-laws, articles and policies</li> <li>– The Assistant Coach is bound by the BGHA and all rules, regulations, by-laws and policies</li> </ul>
<b>Vulnerability of Persons Served:</b>	<ul style="list-style-type: none"> <li>– Work directly with young girls between the ages of four (4) and eighteen (18)</li> </ul>
<b>Screening Requirements:</b>	<ul style="list-style-type: none"> <li>– All Assistant Coaches must complete and submit a Coach’s application.</li> <li>– May be recommended by a Head Coach</li> <li>– If necessary, attend a selection interview conducted by the Coach Selection Team</li> </ul>
<b>Supervision and Support:</b>	<ul style="list-style-type: none"> <li>– This position reports directly to the Head Coach</li> <li>– The Association endeavors to provide current and relevant electronic resources</li> </ul>



## Brantford Girls Hockey Association Position Descriptions

	within the BGHA website related to coaching.		
<b>Position Description</b>			
<p><b>Duties/Activities/Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Provide input in the evaluation/selection of the team players</li> <li>• Provide input to and assist with the execution of the practice plans</li> <li>• Time the line shifts during the games, help the players on and off the ice during games</li> <li>• Assist with supplies needed for practices and games (jersey/pucks/pylons, etc.)</li> <li>• Support the Head Coach in all facets</li> <li>• Assistant Coaches are expected to adhere to the Hockey Canada Mission Statement and BGHA's Belief Statements and their Respect in Sport/Speak Out designation.</li> </ul> <p><b>Time Commitment:</b></p> <ul style="list-style-type: none"> <li>• The Assistant Coach is expected to attend all team events including practices, games (exhibition, regular season, tournament and playoffs) and team sanctioned events or advise the Head Coach in advance to ensure adequate coverage is present.</li> <li>• Head Coaches and Assistant Coaches, or designate, are expected to allocate sufficient time before and after games and practices and allow for adequate supervision</li> <li>• 1-2 games per week (home and/or away), one practice per week, at least one tournament per season and end of year Banquet.</li> <li>• Support Head Coach by attending all team staff meetings and parent meetings.</li> </ul> <p><b>Location:</b></p> <ul style="list-style-type: none"> <li>• The majority of the coaching responsibilities will occur at the Brantford Girls Hockey Association home ice, which is the Wayne Gretzky Sports Centre. Secondary locations are Lion's Park Arena and the Brant Sports Complex.</li> <li>• The Assistant Coach (or designate) will be required to travel to other centers to participate in all games, attend training sessions or information meetings as required by the BGHA Executive. NOTE: Some games <u>may</u> involve US travel for League Play.</li> </ul> <p><b>Orientation and Training:</b></p> <ul style="list-style-type: none"> <li>• Continue professional development with the approval of the Representative Director</li> <li>• Coaching resources within the BGHA Website</li> <li>• May be required to attend Coach Meetings</li> </ul>			
Approved By:	BGHA Board	Date:	December 2017
Last Updated By:		Date/Time:	